Dear Sir/ Madam

The Alight (Former American Refugee Committee (ARC)) Sudan is a non-profit, non-sectarian humanitarian relief organization with operations in Sudan. ALIGHT invites by present invitation to RFQ from eligible, qualified, and reputable companies for Supply of the “Essential Medicines” to ALIGHT SUDAN country program.

On behalf of ALIGHT Sudan, I am kindly requesting a quotation for the **“Supply of the Essential Medicines in Nyala, South Darfur State,”** as specified in the RFQ, with prices to be expressed in SDG (or) USD with delivery to ALIGHT warehouse in Nyala as listed (Kindly find attached document above).

**Note: Vendor should provide Bank details of SDG/USD (including intermediary Bank) with same name of Vendor company (Business company name). If there is a sister company account to make payment, it should be clear from the beginning.**

**Contact Person for Inquiries:**

For administrative inquiries regarding this tender, please contact the procurement office at [procurement.krt@WEAREALIGHT.ORG](mailto:procurement.krt@WEAREALIGHT.ORG)   or Tel No: +249 12 299 2453 / +249 12 307 9615

**Required Documents, Terms & Conditions:**

1. Valid Certificate & License - Company Registration Certificate, Tax Certificate, License from Ministry of Health, License from National Medicine & Poison Board.
2. Provide verification of medical sourcing “certificate copy from Original manufacturer”
3. Validity of the proposal, our requirement is a minimum of one month.
4. Prices quoted should be indicating if VAT inclusive RFQ should clearly state.
5. Supplier/Vendor should provide Bank details of SDG/USD (Including intermediary Bank) with same name as supplier/vendor company (Business Company Name, If there is a sister company account to make payment, it should be cleared from the beginning. The exchange rate (USD to SDG) will be based on the Bank of Khartoum (BoK) rate on the day of the transaction.
6. **Delivery Timeline and availability of services Response deadline:  Sunday 5th January 2025 – 12 :00 pm Sudan Time.**

The quotation must be submitted in a sealed envelope clearly mentioning the RFQ number. The envelope should also be stamped and signed by the bidder and delivered to ALIGHT offices located in

1. **House No 77, Block No 17, Almatar Area, Port Sudan, Red Sea State, Sudan.**
2. **House No 23 – Hay Almazad Nyala -South Darfur State, Sudan.**

**, and also Send by Email (scan of signed and stamped quotation also with filled soft copy of Med Log to:** [**procurement.krt@WEAREALIGHT.ORG**](mailto:procurement.krt@WEAREALIGHT.ORG)

*Late Submission of the quotations will not be accepted.*

*Please contact us in case of any inquiry.*

**Best Regards**

**Procurements Team**